

## Instructions for Authors

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### Formal Requirements

1. The Journal on European History of Law (JEHL) publishes posts from legal history, the history of legal thought, and Roman law. The ideal length of a post should be 50,000 to 60,000 characters (including spaces). The editorial office does not rule out the exceptional publication of more extensive studies of fundamental importance. However, it can be at most 130,000 characters. It must be written in English or German. All works undergo a rigorous review process. The executive editor decides whether to publish the materials and in which order. After the review, the decision will be sent to the author by email.
2. The recommended length for reviews and reports on scientific life is 9,000-18,000 characters.
3. The manuscript should meet the following formal requirements: font size 12, font type Times New Roman, line spacing 1.5, and margins of 2.5 cm on each side. Each manuscript must be continuously paginated and divided into paragraphs and chapters with numbered subheadings. The introduction and conclusion should not be numbered. The electronic version of the manuscript must be prepared using a widely accessible word processor (e.g. MS Word). Number the footnotes consecutively and place them at the bottom of the page (footnotes). In the footnotes, do not refer to other footnotes in the text but to specific sources.
4. The manuscript should be submitted in a version of how the article will be published. It must include the title in English (although the manuscript is in German), an abstract in English (1200-1500 characters), and about five keywords in English (not more than 20 keywords).
5. Authors are fully responsible for the linguistic and formal quality of the manuscript, which is one of the partial criteria for overall evaluation. The editorial office only makes necessary primary language edits to accepted texts, such as apparent typos.

### Additional Requirements for the Journal on European History of Law

1. The papers must be in the formats DOCX, DOC, or RTF (MS Word). Use Times New Roman, font size 12, and spacing 1.5 in the editor.
2. If your text contains pictures or tables (only black and white), mention their meaning in the text. If the pictures are sent electronically, they must be in JPG, TIFF, or EPS format. All tables, pictures, and graphs must be placed somewhere in the text and sent separately.
3. Since the European Society for History of Law is a non-profit organisation and no payment is made for papers published in the Journal on European History of Law, the society cannot provide the authors with free copies of the Journal. Nevertheless, each author receives an electronic version (via email) of the issue in which their paper was published.
4. If the requirements for the papers are not complied with (mainly the prescribed form of quotation), the paper will not be accepted and presented to reviewers.

### Each work must contain:

#### 1. Title:

Short and understandable title.

If the title is in German, please also provide an English translation.

The full name and surname of the author(s), including academic titles and workplace.

Address of the author(s), including the country code before the postal code (e.g., CZ). Follow this with your email address and the authors' ORCID.

#### 2. Abstract:

Summarises the content of the work in English, usually up to 10 lines (1200–1500 characters). It should clearly describe the central question of the research, solution, sources, and methodology (according to the type of research).

#### 3. Keywords:

Several terms (no more than 20 words) in English characterise the work. Words from the title can be repeated.

#### 4. Division of the Main Text:

For better orientation, the text should contain headings. The headings except Introduction and Conclusion should be numbered (e.g., 1, 1.1, 1.1.1). Use footnotes, not endnotes. Footnotes should be placed after punctuation. Each note should end with a period.

#### 5. List of References:

The list of sources (literature) will not be printed directly with the manuscript but will serve professional databases' records. The bibliography will be compiled in alphabetical order according to the following pattern:

BRAUN, A. – NEUMANN, K., *Kirchenrecht*. Wien, 2005.

BRAUN, A., Zur Entwicklung des Kirchenrechts. In: *Journal on European History of Law*, Vol. 6, No. 1, 2016, p. 25–34.

BRAUN, A., Zur Entwicklung des Kirchenrechts. In: KLEIN, O. (ed.), *Enzyklopädie der österreichischen Rechtsgeschichte*. Wien, 2016, p. 25–34.

BRAUN, A., *History of European Law* [online]. 2023. Available at: <http://www.europeanlawjournal.eu/history> [Accessed 7 June 2024].

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**Quotation Format:****- Publications in English:**

BRAUN, A. – NEUMANN, K., *Kirchenrecht*. Wien, 2005, p. 151–152.

BRAUN, A., Zur Entwicklung des Kirchenrechts. In: *Journal on European History of Law*, Vol. 6, No. 1, 2016, p. 25–34.

BRAUN, A., Zur Entwicklung des Kirchenrechts. In: KLEIN, O. (ed.), *Enzyklopädie der österreichischen Rechtsgeschichte*. Wien, 2016, p. 25–34.

BRAUN, A., *History of European Law* [online]. 2023. Available at: <http://www.europeanlawjournal.eu/history> [Accessed 7 June 2024].

**- Publications in German:**

BRAUN, A. – NEUMANN, K., *Kirchenrecht*. Wien, 2005, S. 151–152.

BRAUN, A., Zur Entwicklung des Kirchenrechts. In: *Journal on European History of Law*, Jg. 6, Nr. 1, 2016, S. 25–34.

BRAUN, A., Zur Entwicklung des Kirchenrechts. In: KLEIN, O. (Hrsg.), *Enzyklopädie der österreichischen Rechtsgeschichte*. Wien, 2016, S. 25–34.

BRAUN, A., *Geschichte des europäischen Rechts* [online]. 2023. Verfügbar unter: <http://www.europeanlawjournal.eu/history> [Zugriff am 7. Juni 2024].

**Copyright and Originality of the Submitted Manuscript**

1. The submitted manuscript is assumed to have not been published before. Authors must inform the editorial office if the entire manuscript, parts of it, or any substantial parts have already been published. It is also necessary to inform about publications on the Internet, including university repositories.
2. Furthermore, it is assumed that the submitted manuscript is sufficiently different from other texts published or intended for publication. Please do so to avoid terminating the review process. It is assumed that the manuscript is an original academic work.
3. If the manuscript is derived from a school work (diploma, dissertation, qualification thesis, etc.), this must be communicated to the editorial office. It is necessary that the manuscript, which is derived from this already published work, be expanded by at least one-third with entirely new sections.
4. Reports on events from scientific life, such as conferences or workshops, should usually be sent to the editorial office within a half year of their occurrence. The report on the event must include a characterisation of its course, information on the presenters' significant theses, some opinions of a discussion nature, and arguments that may have arisen in stimulating discussions following some manuscripts.
5. Reviews must go beyond mere annotation. A review must include, besides characterising the structure and content of the reviewed work, a critical evaluation of the work regarding its strengths and weaknesses. This implies pointing out the merits of the work and its manuscript to the field, supported by specific examples, as well as reporting on those opinions of the author of the reviewed publication to which there are reasons to object or which deserve further discussion, further argumentative elaboration, or development.
6. By submitting a manuscript (author's work) to the editorial office, the author acknowledges that the work will be made available online to internet users and preserved after its publication in the *Journal on European History of Law*. Until the publication decision, the author must inform the editorial office that they do not allow their work to be available online. The author's rights to further use of the work are not affected.

**Peer Review Process**

Submitted manuscripts first undergo an in-house review by the Editors, who decide on acceptance or rejection for the complete review procedure based on conformity to the formal and substantive requirements of the *Journal*.

If accepted, the article is then sent to two reviewers, experts in the given area of research. Every effort is made to maintain professional and personal independence between the author and the reviewers; however, we ask the authors to indicate the persons who have read the paper and cooperated in its completion before its submission. Also, the author may state in a separate letter why they wish specific persons should not be contacted for reviewing purposes. Editors, however, reserve the right to decide on the reviewers. Please be advised that the completion of the review process typically requires a period of six months to one year. Based on the verdicts, we will either:

- Publish the article as it is or after minor revisions (specified and subsequently reviewed by the Editors).
- Ask the author for a significant revision and resubmission, after which another round of external reviewing will occur.
- Decline the text for further consideration.

Although the opponents' reviews are crucial, the editorial team and the editor-in-chief are responsible for deciding whether to accept or reject the article for publication. A third opinion will be solicited in case of contradictory or otherwise conflicting reviews.

**Privacy Statement and Ethical Guidelines**

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